



Division of Motor Vehicles
Motor Carrier Services
4802 Sheboygan Ave., Rm. 151
PO Box 7955
Madison, WI 53707-7955
(Street address zip code is 53705)

Internet: wisconsindmv.gov
Email: irp-ifta@dot.wi.gov
Phone: (608) 266-9900

September 8, 2015

To: Wisconsin Interstate Bus Companies

*****If you do not travel interstate and do not intend to travel interstate, please disregard this letter*****

Beginning January 1, 2016 all qualified (non-government) charter buses traveling across state lines will be required to obtain registration through the International Registration Plan (IRP). IRP is a method of registering qualified vehicles that travel in two or more member jurisdictions; crossing state lines. IRP is obtained in a carriers "base" state. This is a way to distribute fees to each jurisdiction in which the charter bus is operated.

Previously, charter buses over 26,000 pounds crossing state lines were not required to have IRP. Due to IRP Ballot 391, the exemption in place has been removed.

IRP is required for companies operating vehicles:

- Traveling in two or more member jurisdictions
- Used for the transportation of persons for hire or designed, used, or maintained primarily for the transportation of property
- With two axles and a registered gross vehicle weight or actual weight in excess of 26,000 pounds
- With three or more axles regardless of weight
- Used in combination, when the gross vehicle weight of such combination exceeds 26,000 pounds

What is needed to apply for IRP

- Form MV2854 - IRP Schedule B New Operation
- Form MV2852 - Wisconsin Lease Verification between Owner Operator and Lessee (If applicable)
- Form MV2855 - IRP Checklist (to ensure you meet the requirements for MV2854)
- Form MV2667 – International Fuel Tax Agreement Application (If you do not have existing IFTA Account, you will need to complete and enclose the appropriate fee)

These forms and the checklist can be found online at <http://wisconsindot.gov/Pages/dmv/com-drv-vehs/mtr-car-trkr/mc-forms.aspx> If you have trouble finding these forms or need them sent, please contact our department. Our contact information is listed at the bottom of this page.

NOTE: When you are applying for IRP, please be aware that the only IRP/IFTA office in Wisconsin is at 4802 Sheboygan Ave-Room 151, Madison WI 53705. Other DMV stations will not be able to process this type of registration. You can mail your IRP and/or IFTA applications to Wisconsin Motor Carriers or drop off at our counter. Due to the IRP requirements and the time required to complete New Operations, please allow one to two business days for processing. Faxed and emailed copies will not be accepted.

For further information, please contact Wisconsin Motor Carriers.

Telephone: (608) 266-9900

Fax: (608)267-6886

Email: irp-ifta@dot.wi.gov